

CITY OF GREENVILLE, OHIO
INCOME TAX DEPARTMENT
Municipal Building
100 Public Square
Greenville OH 45331-1499
Phone: 937-548-5747 Fax: 937-548-3035
incometax@cityofgreenville.org

WITHHOLDING QUESTIONNAIRE

This Information may be shared with other departments within the City of Greenville

1. NAME OF COMPANY _____
2. BUSINESS OWNER'S NAME _____
3. BUSINESS ADDRESS _____
4. MAILING ADDRESS _____
(if different from line 2)
5. PROJECT WORKING ON IN GREENVILLE _____
Address where work will be done in Greenville _____
6. COURTESY WITHHOLDING (employee lives in Greenville does not work in Greenville) YES ___ NO ___
7. FEDERAL IDENTIFICATION NUMBER _____
8. TELEPHONE NUMBER _____ FAX NUMBER _____
9. EFFECTIVE DATE OF WITHHOLDING _____
10. NUMBER OF EMPLOYEES FOR WHICH TAX WILL BE DEDUCTED _____
11. WILL YOU REMIT WITHHOLDING: MONTHLY _____ QUARTERLY _____
12. NAME OF PAYROLL SERVICE IF ANY _____
13. STATUTORY AGENT _____ SSN _____
14. SIGNATURE _____ DATE _____

PLEASE COMPLETE ALL QUESTIONS AND RETURN WITHING **TWENTY (20) DAYS.**

Withholding forms may be found on our website: cityofgreenivlle.org