

AGENDA
S OHIO STREET RECONSTRUCTION PROJECT
Mandatory Attendance Pre-Bid
Meeting Notes
March 12, 2019
2:00 p.m.

1. Opening Remarks

- a. Introductions
 - i. Curt Garrison, City Safety/Service Director
 - ii. Chad Henry, City Planning Director
 - iii. Janelle Cross, Secretary
 - iv. Gary Evans, Water Superintendent
 - v. Ryan Delk, Street Superintendent
 - vi. Steve Willman, Mayor
 - vii. Charles Raeth, ADC
 - viii. Bryan Clymer, Walls Bros
- b. Attendance Sheet –
 - i. This is a mandatory attendance meeting. Sign in sheet is attached.

2. Bidder Briefing

- a. Instructions to Bidders
 - i. Bids Due – Thursday, March 21, 2019, at 10:00 a.m. local time at the Planning & Zoning Department, 100 Public Square, Greenville, Ohio – Attention: Janelle Cross
 - ii. Time of Substantial Completion – September 28, 2019
 - iii. Time of Final Completion & Paperwork – October 31, 2019
- b. The bid documents provided shall be used for submission of the bids. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.
- c. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.

3. Summary of Work

- a. The Project consists of supplying materials, equipment, and labor to reconstruct and widen South Ohio Street from Martin Street to Sater Street in the City of Greenville, Ohio through the process of full depth pavement reclamation, with minor storm work, pavement striping and incidental improvements as described in the plans and specifications.
- b. The Engineer's estimate for the project is \$570,523.00 (updated from the advertised \$569,123). The item list changed after the advertisement was sent to the publisher.

4. Special Requirements

- a. Ohio Prevailing Wages are to be paid. Janelle Cross is the City's Prevailing Wage Coordinator.
- b. City Income Tax (1.5%) is required to be paid for any work within the City.

- c. City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate will be available from the City Auditor's Office, 937-548-4435 or kdavis@cityofgreenville.org.
- d. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
- e. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000. The City of Greenville is to be named as "additional insured" on the certificate of insurance.
- f. Forms in the spec book are to be used. Forms are NOT to be 2-sided. Forms are to have original signatures and embossed stamps.

5. Questions / Addenda

- a. Additional questions must be submitted in writing by 11:00 a.m. on Friday, March 15, 2019. Submit questions to Janelle Cross by email at jcross@cityofgreenville.org.
- b. Questions will be answered in writing and e-mailed by 10:00 a.m. on Monday, March 18, 2019. Respond to the "Read Receipt" when it arrives.

6. Special issues

- a. Contractor needs to coordinate with Post Office for continuation of mail service during construction if they create hardship.

7. Contractor's Questions

- a. Full Depth Reclamation (FDR) project will require subcontractors from the two contractors attending the mandatory pre-bid meeting. Both confirmed that they have a subcontractor lined up.
- b. The project is split into two parts to keep Crop Production Services (PCS) commercial traffic off the residential streets.

8. Meeting Minutes

- a. Meeting Minutes and sign-in sheet for this Pre-Bid meeting will be emailed to all attendees. A separate plan holders list is not attached. See the sign-in sheet.

9. Award Date

- a. The project will be awarded after full review and City Council's blessing.
- b. The earliest possible award date is April 3, 2019.

10. Site Visit

- a. A site visit was offered.

**CITY OF GREENVILLE, OHIO
S OHIO STREET RECONSTRUCTION PROJECT
PRE-BID MEETING SIGN-IN SHEET**

OWNER City of Greenville JOB NO. _____
 PROJECT S Ohio Street Reconstruction Project TIME 2:00 p.m.
 LOCATION Municipal Building Council Room DATE March 12, 2019

Name (Please Print)	Organization/Company Represented	Business Address (Street & Post Office, if applicable)	Email Address	Telephone Number (including area code)
Janelle Cross	City of Greenville	Municipal Bldg, 100 Public Sq	jcross	Tele. 937-
Charles Rueth	P&Z / BOC Secretary	Greenville OH 45331	@cityofgreenville.org	548-4930
	A.D.C. Concrete	1557 st RT 571w Greenville	Coordinator @ adc concrete	Tele. 937 564 1401
Chad Henry	City	100 Public Sq Greenville	chenry@ cityofgreenville	Tele. 548- 4930
Ryan Deik	City	450 S Ohio St	rdelka "	548 Tele. 2215
BRYAN CHAND WALKS PROS.		3690 Bellflower, S.W. Hwy		417-2201 Tele.
Gary Evans	City	4160 S.R. 502	gevnans@ "	548-2296 Tele.