



City of Greenville, Ohio
100 Public Square
Greenville, Ohio 45331
Planning & Zoning Department
Phone: 937-548-4930
cityofgreenville.org

RIGHT-OF-WAY & STREET OPENING & REPAIR PERMIT INFORMATION *(Includes any work within the public right-of-way.)*

1. Complete Section 1 of the permit form and the location sketch.
Dimensions of the trench/work area in the right-of-way are necessary and to be supplied by the Applicant. Return this information to the City Planning & Zoning Office. The staff reviews and approves the application.
2. Bond amount will be figured based on the work area in the right-of-way. The bond amount is figured using the fee schedule on the back of this form. The bond must be in place on the date of work and remain in place for one full year. (Bond date must match work date.)
3. The bond and permit must be submitted on the forms provided. The bonding company is urged to e-mail (kbenge@cityofgreenville.org) the bond before the client delivers it to the City, to speed up the approval process and save the contractor frustration and time. The original bond must still be submitted with the application.
4. After approval of the bond, the Auditor will accept payment of the \$60 permit fee and issue the permit.
5. Notify the Planning & Zoning Office (937-548-4930) of time work is planned to begin and when you will need any inspections. 24 Hour notice is needed.

**RIGHT-OF-WAY AND
STREET OPENING AND REPAIR PERMIT**

City of Greenville, Ohio
Chapter 1020, Codified Ordinance

-STR-

PART 1 APPLICATION (To be filled in by the applicant.)

Name & Address of Owner: _____

Name & Address of Contractor: _____

Contact Phone: _____ Date of Opening: _____

Address of Excavation: _____ (SKETCH)

Purpose of Opening: _____

Signature of Applicant: _____ Date: _____

PART 2 APPROVAL (To be filled in by City personnel.)

Total Work Area In Public Right-Of-Way: _____ Guarantee \$ _____

Individual Blanket Utility Guarantee Bond / LOC: Bond Date _____

City Planning Representative Date City Auditor Date

Non-Refundable Permit Fee: \$60.00 Receipt No. _____ Date: _____

PART 3 INSPECTION NOTES

PART 4 REFUND (To be filled in by Street Superintendent before one year guarantee expires.)

Amount of Guarantee Bond Deposit: (See Part 2) \$ _____

Deduct Amount of Repair Cost by the City: \$ _____

Amount to be Refunded or Collected: \$ _____

Certified by the Street Superintendent: _____ Date: _____

- Notes: (1) See Standard Drawing for trench backfill and pavement repair.
(2) Call Before You Dig at phone number 811.
(3) Schedule inspections by calling (937)548-4930, 8:00 – 4:30 Monday – Thursday; 8:00 – 1:00 Friday.

cc: City Auditor * Street Superintendent * Inspector



City of Greenville, Ohio
100 Public Square
Greenville, Ohio 45331
Engineering Department
Phone: 937-548-4930
kbenge@cityofgreenville.org

RIGHT-OF-WAY & STREET OPENING & REPAIR PERMIT
FEE SCHEDULE

Permit Fee: \$60.00/opening

BOND AMOUNT REQUIRED FOR
RIGHT-OF-WAY & STREET OPENING & REPAIR PERMITS

Utility Bond Amount for 20 openings:	\$40,000.00
Blanket Bond Amount for 10 openings:	\$20,000.00
Individual Bond Base Amount for the first 10':	\$1,000.00
<i>+PLUS+</i>	
Sidewalk:	\$55.00/FT
Straight Curb/Curb & Gutter:	\$60.00/FT
Residential Drive Approach:	\$90.00/SY
Commercial Drive Approach:	\$100/SY
Trench/Pavement Repair:	\$60.00/SY
Trench/Pavement Repair (full depth):	\$85.00/SY

Effective January 2017

BOND

BOND NO. _____

Know all Men by These Presents, That we _____
as Principal and _____, as Sureties, are held firmly
bound unto the City of Greenville, State of Ohio, in the penal sum of _____
_____ Dollars to be paid to the City of Greenville for the payment
whereof well and truly to be made jointly and severally bind ourselves, our heirs, executors
and administrators and assigns firmly by these presents.

Signed by us this _____ day of _____, _____.

The Conditions of this Bond are such that whereas the above-bounded has been
granted a **PERMIT** by the City Auditor of the City of Greenville, State of Ohio, to extend
from _____ to _____ for the
purpose of :

Street Opening(s): _____

Now, therefore, if the said _____ will faithfully
comply with the rules and regulations set forth by the City Auditor and will faithfully comply
with all respects of Chapter 1020 of the Ordinances of the City of Greenville, Ohio, then this
obligation shall be void, otherwise, to remain in full force and virtue of law. This **BOND**
shall remain in full force and effect until _____.

Signed this _____ day of _____, _____.

Principal (Please Type or Print)

By: _____

Its: _____

By: _____
Attorney-in-Fact

Countersigned:

Ohio Resident Agent