



*City of Greenville, Ohio*  
100 Public Square  
Greenville, Ohio 45331  
Planning & Zoning Department  
Phone: 937-548-4930  
cityofgreenville.org

## **RIGHT-OF-WAY & STREET OPENING & REPAIR PERMIT INFORMATION**

*(Includes any work within the public right-of-way.)*

1. Complete Section 1 of the permit form and the location sketch.  
Dimensions of the trench/work area in the right-of-way are necessary and to be supplied by the Applicant. Return this information to the City Planning & Zoning Office. The staff reviews and approves the application.
2. Bond amount will be figured based on the work area in the right-of-way. The bond amount is figured using the fee schedule on the back of this form. The bond must be in place on the date of work and remain in place for one full year. (Bond date must match work date.)
3. The bond and permit must be submitted on the forms provided. The bonding company is urged to e-mail ([kbenge@cityofgreenville.org](mailto:kbenge@cityofgreenville.org)) the bond before the client delivers it to the City, to speed up the approval process and save the contractor frustration and time. The original bond must still be submitted with the application.
4. After approval of the bond, the Auditor will accept payment of the \$60 permit fee and issue the permit.
5. Notify the Planning & Zoning Office (937-548-4930) of time work is planned to begin and when you will need any inspections. 24 Hour notice is needed.



*City of Greenville, Ohio*  
100 Public Square  
Greenville, Ohio 45331  
Engineering Department  
Phone: 937-548-4930  
[kbenge@cityofgreenville.org](mailto:kbenge@cityofgreenville.org)

RIGHT-OF-WAY & STREET OPENING & REPAIR PERMIT  
FEE SCHEDULE

Permit Fee: \$60.00/opening

BOND AMOUNT REQUIRED FOR  
RIGHT-OF-WAY & STREET OPENING & REPAIR PERMITS

Utility Bond Amount for 20 openings: \$40,000.00

Blanket Bond Amount for 10 openings: \$20,000.00

Individual Bond Base Amount for the first 10': \$1,000.00

*+PLUS+*

Sidewalk: \$55.00/FT

Straight Curb/Curb & Gutter: \$60.00/FT

Residential Drive Approach: \$90.00/SY

Commercial Drive Approach: \$100/SY

Trench/Pavement Repair: \$60.00/SY

Trench/Pavement Repair (full depth): \$85.00/SY

Effective January 2017



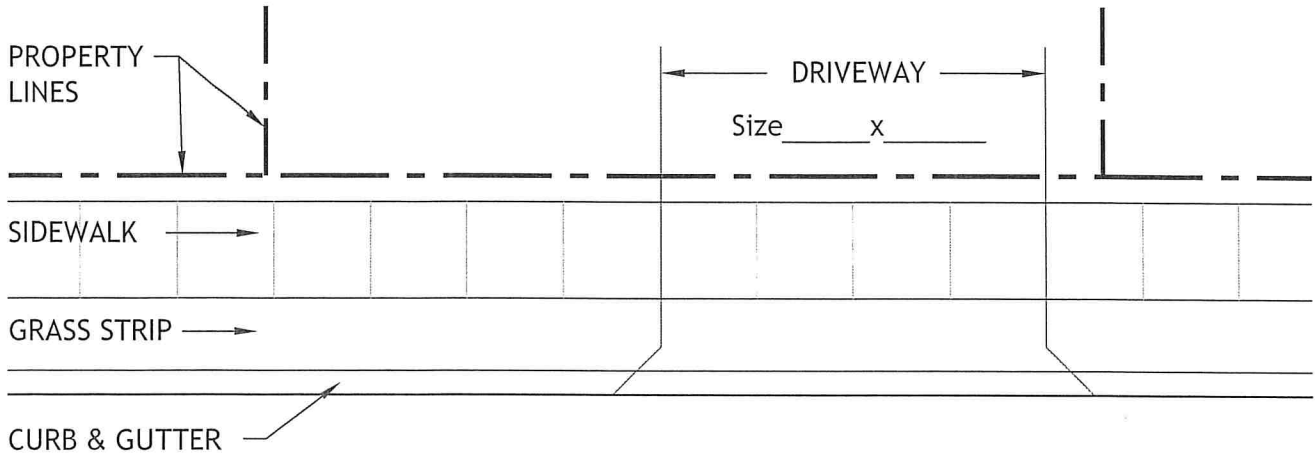
# RIGHT-OF-WAY AND STREET OPENING AND REPAIR PERMIT LOCATION SKETCH

PERMIT NUMBER \_\_\_\_\_

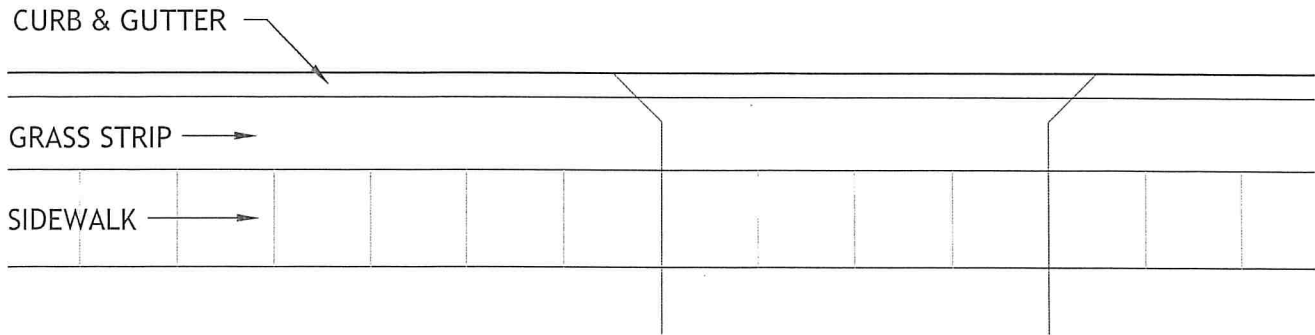
Address: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

\* Show location of proposed work which should include dimensions (linear feet of sidewalk, and curb and gutter; square yards of drive approaches and trench work)



Centerline of Street \_\_\_\_\_



Driveway / Apron L= \_\_\_\_\_ W= \_\_\_\_\_ Sq. Yds.= \_\_\_\_\_ (length x width / 9)

CURB & GUTTER L.F. = \_\_\_\_\_

Sidewalk L.F. = \_\_\_\_\_

Total Linear Feet = \_\_\_\_\_

Total Square Yards = \_\_\_\_\_

Is there an existing curb? \_\_\_\_\_ Is there a sidewalk? \_\_\_\_\_

NOTE: This sketch is to be used for estimate of street repair cost or guarantee deposit.

**BOND**

**BOND NO.** \_\_\_\_\_

Know all Men by These Presents, That we \_\_\_\_\_  
as Principal and \_\_\_\_\_, as Sureties, are held firmly  
bound unto the City of Greenville, State of Ohio, in the penal sum of \_\_\_\_\_  
\_\_\_\_\_ Dollars to be paid to the City of Greenville for the payment  
whereof well and truly to be made jointly and severally bind ourselves, our heirs, executors  
and administrators and assigns firmly by these presents.

Signed by us this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The Conditions of this Bond are such that whereas the above-bounded has been  
granted a **PERMIT** by the City Auditor of the City of Greenville, State of Ohio, to extend  
from \_\_\_\_\_ to \_\_\_\_\_ for the  
purpose of :

Street Opening(s): \_\_\_\_\_

Now, therefore, if the said \_\_\_\_\_ will faithfully  
comply with the rules and regulations set forth by the City Auditor and will faithfully comply  
with all respects of Chapter 1020 of the Ordinances of the City of Greenville, Ohio, then this  
obligation shall be void, otherwise, to remain in full force and virtue of law. This **BOND**  
shall remain in full force and effect until \_\_\_\_\_, \_\_\_\_\_.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Principal (Please Type or Print)

By: \_\_\_\_\_

Its: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_  
Attorney-in-Fact

Countersigned:

\_\_\_\_\_  
Ohio Resident Agent