

**COMMERCIAL OR INDUSTRIAL BUSINESS
WELCOME TO GREENVILLE, OHIO
www.cityofgreenville.org**

If you are locating in an existing structure or building new*:

From the **CITY** you will need:

- Zoning Permit if you are enlarging the exterior or building new.
- Sign Permit if you are installing any type of sign, including new sign face.
- Zoning Compliance Certificate
- If downtown, Architectural Review approval for any sign or external alterations.
 - Get the above permits from the City Planning & Zoning Office, 937-548-4930.
- Register with City Income Tax Department, 937-548-5747.
- Set up your Water/Sanitary/Storm Utilities account, 937-548-1815.
- Fire Department Inspection, 937-548-3040

From **DARKE COUNTY** you may need:

- Plumbing Inspection
- Food Handling Permit
 - Get the above permits from Darke County Health Department, 937-548-4196.

From the **STATE** you may need:

- Structural, Electrical, and Heating & Cooling Inspections
 - ***Must contact prior to ANY structural, electrical, or heating & cooling alterations or change of occupancy/use group.***
 - Miami County Department of Development
 - 510 W Water Street, Suite 120, Troy, OH 45373
 - Phone 937-440-8121 (Rob England)
 - Phone 937-547-7379 (Jason Cantrell or John Filby)
- Safety & Hygiene Inspection
 - Dayton Regional Office, 800-962-7768

* If you are building a new structure, there will be additional approvals through the City of Greenville.