



CITY OF GREENVILLE

Dept. of Planning & Zoning

100 Public Square

Greenville, OH 45331

Phone: (937) 548-4930, Web: www.cityofgreenville.org



PRESS RELEASE

For Immediate Release:

Accepting Applications: Seasonal Employee

March 20, 2017

Greenville, Ohio – The City of Greenville Planning & Zoning Department, formerly the Engineering Department, is seeking applicants for a Seasonal Employee position. Interested applicants may attain an employment application from the Mayor's Office, 100 Public Square. Application review begins April 5, 2017. Position will remain open until filled. Hourly compensation will be \$8.15/hour.

Candidates for this temporary position will be involved in various duties that will provide meaningful preparation for future professional employment. The prospective hire will assist with a variety of indoor & outdoor activities consisting of, but not limited to: data collection, construction inspection, plan review, document scanning, and assisting with day-to-day activities in an office setting.

Office hours are from 8 a.m. to 4:30 p.m. Monday through Thursday, and Friday from 8 a.m. to 1:00 p.m. While the hours can be flexible, it is expected that 30 hours per work week can be maintained.



Chad Henry
Planning & Zoning Director