

AGENDA
WWTP CLARIFIER REPLACEMENT
CITY OF GREENVILLE, OHIO
Mandatory Pre-Bid - Meeting Minutes
January 9, 2020 – 2:00pm

1. Opening Remarks

a. Introductions

- i. Mike Campbell, Downing Construction
- ii. Matt Brackman, Peterson Construction
- iii. John Saxton, Sunesis Construction
- iv. Ted Lindsley, Rain for Rent
- v. Doug Schwab, R.G. Zachrich
- vi. Trent Bledsoe, Howell Contractors
- vii. Lance Switzer, Kirk Brothers
- viii. Don Buell, Smithcorp
- ix. Dan Jutte, Jutte Excavating
- x. Dave Suplicki, Pelton Environment
- xi. Curt Garrison, Safety/Service Director
- xii. Jake Meinerding, Jones & Henry Engineers
- xiii. Katie Bengé, BOC Clerk
- xiv. Don Knife, Waste Water Superintendent

2. Bidder Briefing

a. Instructions to Bidders

- i. Bids Due – Thursday, January 30, 2020 at 10:00 a.m. local time at 100 Public Square, Greenville, Ohio
- ii. The Engineer’s estimate for the project is \$1,565,000.00
- iii. Time of Substantial Completion – November 30, 2020
Final / Paperwork Completion – December 31, 2020

b. The bid documents provided shall be used for submission of the bids. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.

c. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.

3. Summary of Work

- a. This project is located at 209 N. Ohio Street in the City of Greenville.
- b. The project consists of replacing four (60ft in diameter) clarifiers.

4. Special Requirements

- a. Ohio Prevailing Wages are to be paid.
- b. Katie Bengé is the City’s Prevailing Wage Coordinator.
- c. Employee interviews to verify wages will be conducted on the job site.

- d. City Income Tax is required to be paid for any work within the City. (1.5% of Medicare wages)
 - e. Sales Tax Exemption Certificate: City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate can be obtained from the City Auditor's office.
 - f. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
 - g. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000.
 - h. The City of Greenville is to be named as "additional insured" on the certificate of insurance.
- 5. Pay Application Requirements**
- a. Pay Requests must include the pay request forms in the spec book.
 - b. Waiver of Lien
 - c. Contractor's Affidavit
 - d. Wage reports must be up to date for all workers before any pay request will be processed.
- 6. Questions / Addenda**
- a. Additional questions must be submitted in writing by 12:00 Noon on Wednesday, January 22, 2020. Submit questions to kbenge@cityofgreenville.org.
 - b. Questions will be answered in writing and e-mailed by 10:00 January 27, 2020.
- 7. Special issues**
- a. There are two valves that need replaced. The drain from the retention basin is tied in with T9 and T10 and it will be disconnected and will be run independently through the effluent line.
 - b. There is a sequence of construction that is not mandatory but would be suggested to follow.
 - c. Everything needs to be coordinated through Don Knife, the Waste Water Superintendent.
 - d. Ensure you have the proper plans. There are a set of plans that did not print correctly.
- 8. Contractor's Questions**
- a. None.
- 9. Meeting Minutes**
- a. Meeting Minutes for this Pre-Bid meeting will be emailed to all attendees.
- 10. The project will be awarded after full review and City Council's blessing.**
- 11. Site Visit**