

MINUTES
NORTH OHIO RECONSTRUCTION PROJECT
CITY OF GREENVILLE, OHIO
Pre-Bid Meeting
June 21, 2022 – 2:00pm

1. Opening Remarks

a. Introductions

- i. Ryan Delk, Safety/Service Director
- ii. Matt Hoying, Choice One Engineering
- iii. Katie Bengel, BOC Clerk
- iv. Matt Myers, Street Superintendent
- v. Denis Aslinger, Planning & Zoning
- vi. Jake Evans, Outdoor Enterprise
- vii. Andy Lair, Outdoor Enterprise
- viii. Andrew Creech, Brumbaugh Construction
- ix. Wes Wirrig, Street Department
- x. Kim Davis, Deputy Auditor

2. Bidder Briefing

a. Instructions to Bidders

- i. Bids Due – Tuesday, June 28, 2022 at 11:00 a.m. local time at 100 Public Square, Greenville, Ohio
- ii. The Engineer's estimate for the project is \$1,362,253.25
- iii. Time of Substantial Completion – See Below
Final / Paperwork Completion – See Below

Bidder agrees that work will be substantially completed on or before November 4, 2022 (An exception will be made for the traffic signal if needed to accommodate delivery time) for Base Bid and May 5, 2023 for the Alternate. If the Alternate is awarded, the project cannot start until February 6, 2023. The final completion date is May 19, 2023.

- b. The bid documents provided shall be used for submission of the bids. The Completed Bid Documents as described in the Instructions to Bidders, along with any necessary additional documents, must be used to submit the bid.
**Alternate Bid Documents will be sent out with the addendum
- c. Bids will only be accepted from plan-holders who purchased specifications and plans from the City of Greenville.

3. Summary of Work

- a. The Project includes the reconstruction of Ohio Street between the bridge and Martin Street. It also includes the resurfacing of pavement across the bridge. The existing roadway will be striped to include a 10' pedestrian lane. Ohio Street north of the bridge will also be adjusted to accommodate a pedestrian path on the west side of the street. A new water main will also be installed and directional bored across the creek. Sanitary lining will be performed within

the project limits.

** City Sewer Lining Specs will be sent out with the addendum.

4. Special Requirements

- a. Ohio Prevailing Wages are to be paid.
- b. Katie Benge is the City's Prevailing Wage Coordinator.
- c. Employee interviews to verify wages will be conducted on the job site.
- d. City Income Tax is required to be paid for any work within the City. (1.5% of Medicare wages)
- e. Sales Tax Exemption Certificate: City is exempt from all sales taxes for materials to be incorporated into the work. Exemption Certificate can be obtained from the City Auditor's office.
- f. 100% Bid and Performance Bond(s) are required, per Ohio Revised Code.
- g. Insurance Requirements are listed in Supplementary Conditions Article 6, \$1,000,000 / \$2,000,000.
- h. The City of Greenville is to be named as "additional insured" on the certificate of insurance.

5. Pay Application Requirements

- a. Pay Requests must include the pay request forms in the spec book.
- b. Waiver of Lien
- c. Contractor's Affidavit
- d. Wage reports must be up to date for all workers before any pay request will be processed.
**City Council meetings on 1st & 3rd Tuesday of the Month.

6. Questions / Addenda

- a. Additional questions must be submitted in writing by 2:00pm on Wednesday June 22, 2022. Submit questions to kbenge@cityofgreenville.org.
- b. Questions will be answered in writing and e-mailed by 10:00am June 23, 2022.

7. Special issues

- a. Adjacent property owner with the retaining wall.
- b. OPWC & ODNR Funding.
- c. Greenville Township Rescue & Fire on one end of street. City School on the other end of street.

8. Contractor's Questions

- a. Questions regarding water lines. Will be answered in addendum.

9. Meeting Minutes

- a. Meeting Minutes for this Pre-Bid meeting will be emailed to all attendees.

10. The project will be awarded after full review and City Council's blessing.

- a. The first council meeting after the bid opening is July 5, 2022.