



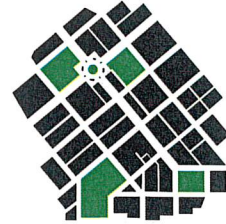
CITY OF GREENVILLE

Dept. of Planning & Zoning

100 Public Square

Greenville, OH 45331

Phone: (937) 548-4930, Web: www.cityofgreenville.org



RIGHT-OF-WAY & STREET OPENING & REPAIR PERMIT INFORMATION

(Includes any work within the public right-of-way)

1. Ensure you have the proper bond with the appropriate dates and the amount that is required by the City. An individual bond amount is determined by the work that is being performed. This figure need to be determined/verified by City personnel. The fee schedule explains how this figure is determined. For a blanket bond, the bond amount must be \$20,000.00.
2. It is best to have the insurance company email a digital copy of the bond to [mbailey@cityofgreenville.org](mailto:m Bailey@cityofgreenville.org) for approval prior to the client picking it up. WE HIGHLY ENCOURAGE THIS!! This will save the contractor a lot of time and frustration to have all of this completed before applying for the permit.
3. The City must have the original bond on file in order to issue a permit. No permit will be issued without the proper bond on file.
4. Complete the Street Opening/Right-of-Way Permit application and remit the \$60.00 permit fee. The city accepts cash or check (made out to the City of Greenville) in the office. A link can be emailed for online payment.
5. Always call for an inspection before you pour. A 24 hour notice is required. 937-548-4930

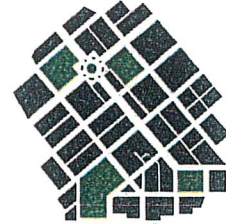
A permit and a bond are required for water / sewer taps to the City utilities.



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RIGHT-OF-WAY / STREET OPENING PERMIT FEE SCHEDULE

Permit Fee: \$60.00

BOND AMOUNT REQUIRED FOR RIGHT-OF-WAY / STREET OPENING / REPAIR PERMITS

Utility Bond Amount for up to 20 openings: \$40,000.00

Blanket Bond Amount for up to 10 openings: \$20,000.00

Individual Bond Base Amount for **FIRST** 10 feet: \$1,000.00

+PLUS+

Sidewalk: \$55.00/FT

Straight Curb/Curb & Gutter: \$60.00/FT

Residential Drive Approach: \$90.00/SY

Commercial Drive Approach: \$100.00/SY

Trench/Pavement Repair: \$60.00/SY

Trench/Pavement Repair (Full Depth): \$85.00/SY

EXAMPLE: Individual Bond – For 1 job only

BOND

BOND NO. MUST HAVE BOND #

Know all Men by These Presents, That we _____ as Principal and _____, as Sureties, are held firmly bound unto the City of Greenville, State of Ohio, in the penal sum of AMOUNT DETERMINED BY THE CITY BASED ON JOB Dollars to be paid to the City of the Greenville for the payment whereof well and truly to be made jointly and severally bind ourselves, our heirs, executors and administrators and assigns firmly by these presents.

Signed by us this _____ day of _____, _____.

The Conditions of this Bond are such that whereas the above-bounded has been granted a **PERMIT** by the City Auditor of the City of Greenville, State of Ohio, to extend from

Date closest to the start of work. We realize weather is a factor. (Ex: April 2, 2023)

These dates refer to the PERMIT dates only. So this date will be the same. (Ex: April 2, 2023)

_____ to _____ for the purpose of :

Street/ROW Opening: Location where work is to be perform (Ex: 100 Public Square)

Now, therefore, if the said _____ will faithfully comply with the rules and regulations set forth by the City Auditor and will faithfully comply with all respects of Chapter 1020 of the Ordinances of the City of Greenville, Ohio, then this obligation shall be void, otherwise, to remain in full force and virtue of law. This **BOND** shall

This date is 1 year exactly from the permit date. (Ex: April 2, 2024) This date refers to the BOND.

remain in full force and effect until _____, _____.

Signed this _____ day of _____, _____.

Principal (Please Type or Print)

By: _____

Its: _____

By: _____
Attorney-in-Fact

Countersigned:

Ohio Resident Agent

Only 1 permit will be issued on an individual bond.

BOND

BOND NO. _____

Know all Men by These Presents, That we _____
as Principal and _____, as Sureties, are held firmly
bound unto the City of Greenville, State of Ohio, in the penal sum of _____
_____ Dollars to be paid to the City of the Greenville for the payment
whereof well and truly to be made jointly and severally bind ourselves, our heirs, executors and
administrators and assigns firmly by these presents.

Signed by us this _____ day of _____, _____.

The Conditions of this Bond are such that whereas the above-bounded has been
granted a **PERMIT** by the City Auditor of the City of Greenville, State of Ohio, to extend from
_____ to _____ for the
purpose of :

Street/ROW Opening: _____

Now, therefore, if the said _____ will faithfully
comply with the rules and regulations set forth by the City Auditor and will faithfully comply with
all respects of Chapter 1020 of the Ordinances of the City of Greenville, Ohio, then this
obligation shall be void, otherwise, to remain in full force and virtue of law. This **BOND** shall
remain in full force and effect until _____.

Signed this _____ day of _____, _____.

Principal (Please Type or Print)

By: _____

Its: _____

By: _____
Attorney-in-Fact

Countersigned:

Ohio Resident Agent

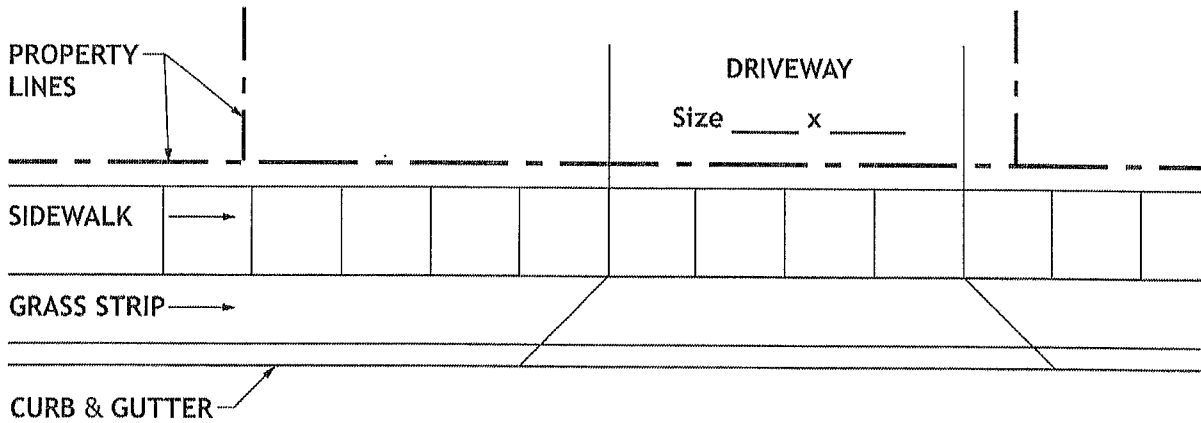
RIGHT-OF-WAY AND STREET OPENING AND REPAIR PERMIT APPLICATION

City of Greenville, Ohio
Chapter 1020, Codified Ordinance

Name of Owner: _____ Owner Phone: _____
 Address of Owner: _____
 Name of Contractor: _____ Contractor Phone: _____
 Address of Contractor: _____
 Address of Project: _____
 Purpose of Street Opening: _____ Date of Opening: _____

Bond Type: Individual Blanket Utility Bond / LOC: Guarantee (if Individual) \$ _____

*Show location of proposed work which should include dimensions (linear feet of sidewalk, and curb and gutter; square yards of drive approaches and trench work)



Centerline of Street _____

Driveway / Apron L = _____ W = _____ Square Yards = _____ (length x width / 9)

Curb & Gutter L.F. = _____

Sidewalk L.F. = _____

Total Linear Feet = _____

Total Square Yards = _____

Is there an existing curb? _____ Is there a sidewalk? _____

NOTE: This sketch is to be used for estimate of street repair cost or guarantee deposit