

Jessica Shaffer, Park Board Pres.
Jon McGreevey, Vice Pres.
Joel Allread, Member



City of Greenville
450 S. Ohio St.
Greenville, Ohio 45331
Phone: (937) 548-2315

SPECIAL EVENT SIGN REQUEST ON PARK PROPERTY

* Non-Profit Organizations Only **

PLEASE PRINT

ORGANIZATION NAME: _____

ORGANIZATION PHONE NUMBER: _____

CONTACT PERSON: _____

CONTACT PHONE NUMBER: _____

REQUESTED DATE FOR SIGN TO BE ERECTED: _____

**Not to be longer than (2) weeks prior to event*

DATE SIGN WILL BE REMOVED: _____

1. There will be no signs erected or placed in front of the Park entrance sign or where they may create a visibility issue for motorists. ***See attached map of approved area for sign placement.** If a sign is placed outside of this area, the Park Board has the right to have the sign removed.
2. There is a maximum of (1) event sign per organization & sign shall be no larger than 2'x3' in size.
3. Sign placement may be performed by your organization no earlier than (2) weeks prior to the event.
4. The Park Board shall also have the right to reject any and all event sign requests.
5. It shall be the organization and/or contact person's responsibility to also remove all signs at the end of the event.
6. Failure to adhere to these guidelines will result in loss of event sign privileges on park grounds in the future.

APPLICANT'S SIGNATURE

DATE

(For Park Board Use Only Below)

APPROVED: Yes No

PARK BOARD REPRESENTATIVE SIGNATURE

DATE

E Park Dr

*Highlighted area is where sign placement is acceptable.

Area
Area: 293.1 Square Feet
Perimeter: 78.3 Feet

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